

Part-Time Faculty Evaluation

College of Arts and Sciences - Abilene Christian University

Name: _____ Department: _____ Academic Year: _____

Sources of information (check sources used for evaluation)	
Instructor evaluation by students	Faculty self-evaluation
Academic/Professional qualification status	Classroom visits
Review of teaching material (e.g., syllabi, class assignments, tests)	Other:

Performance	Expectations			
	<i>Exceeds</i>	<i>Meets</i>	<i>Below</i>	<i>N/A</i>
1. Instructor demonstrates mastery of course content and current knowledge in the discipline being taught				
2. Instructor uses activities, assignments, and course materials appropriate to learning outcomes of course				
3. Instructor provides opportunities for student participation and/or engagement				
4. Instructor provides students with timely feedback on assignments				
5. Instructor grades appropriately and consistently				
6. Instructor arrives on time and is prepared for class				
7. Instructor uses class time wisely for student learning				
8. Instructor's syllabus is consistent with university guidelines				
9. Instructor acts in a fair and equitable manner to all students				
10. Instructor is accessible to students outside of class				
11. Instructor follows university and departmental policies and procedures				
12. Instructor submits mid-term and final grade reports on time				
13. Instructor models Christian values and professional behavior				

Evaluator's Comments:

Faculty

Date

Department Chair

Date