ABILENE CHRISTIAN UNIVERSITY

Educating Students for Christian Service and Leadership Throughout the World

Center for International Education
124 Hardin Administration Building, ACU Box 28226, Abilene, Texas 79699-8226
325-674-2710 • Fax 325-674-2966 • contact@international.acu.edu



F-1 Student Work with an International Organization

F-1 international students have an employment benefit to work for recognized international organizations within the meaning of the International Organization Immunities Act [22 USC 288; 59 Stat. 669]. A list of qualifying organizations can be viewed at http://www.state.gov/documents/organization/87183.pdf. Internship programs can be viewed at https://iocareers.state.gov/Main/Content/Page/internships.

F-1 students are eligible to apply for this work permission as soon as they receive F-1 status. The work must first be authorized through an application to USCIS, which can take from 3-5 months. The work must be completed prior to the student's degree completion.

Such authorization is granted for up to 12 months at a time based on the terms of the offer. Students may work full time during periods between semesters, and 20 hours or less during the Fall and Spring semesters, when students are required to be enrolled full-time. Students are reminded that full-time enrollment includes no more than 1 online course (except during the current, Fall 2020 semester due to COVID-19).

The employment with the international organization does **not** have to be related to your major.

Procedures for applying for international organization work authorization:

- 1. Obtain written certification from the international organization on the organization's letterhead that the proposed employment is within the scope of the organization's sponsorship. (Positions offered should not qualify for the G immigration status.)
- 2. Complete Form I-765, Application for Employment Authorization, marking at item 16 the code (c)(3)(ii).
- 3. Print out your most recent I-94, and make sure your passport is valid.
- 4. Obtain 2 passport photos (see http://travel.state.gov/content/visas/english/general/photos.html). The instructions to Form I-765 state that the photos must have been taken no more than 30 days before filing the form.
- 5. Make an appointment with Lucy Dawson and submit #1-4 for the DSO's recommendation and new I-20.
- 6. You will send the application with a check or money order for Form I-765 filing fee to USCIS.

For questions or to submit an application, please make an appointment with Lucy Dawson in 124 Hardin by emailing her at lld09a@acu.edu. Please allow at least 1 week for CIE processing.