

International Student Employment

Acknowledgement Form

Federal regulations limit F-1 students to total of 20 hours of on-campus work per week during the Fall and Spring semester. A “week” is defined according to the Department of Labor **from Sunday through the following Saturday.**

This means that if you have more than one job on campus or an assistantship, the total hours worked may not exceed 20 hours during the Fall and Spring semesters. Residence Hall Assistants (RA) and Full-time Graduate Assistants are considered 20 hours of work; $\frac{3}{4}$ time assistantships are considered 15 hours of work, and $\frac{1}{2}$ time assistantships are 10 hours of work each semester.

Students are responsible to limit their hours in accordance with the federal regulations as stated in 8CFR 214.2(f)(9)(i). Material knowledge of illegal work activities will cause a student’s immigration status to be terminated and students are required to leave the U.S. Students terminated for unauthorized employment are not be eligible for a reinstatement or other immigration benefits. Students remaining in the US after termination may be subject to deportation and future visa applications may be denied.

Other information:

-Students are eligible to begin on-campus work up to 30 days prior to the start of classes after their initial entry into the U.S.

-Students may work over 20 hours during holidays and during the annual vacation (ie: Summer break), as long as they are eligible and intend to enroll in the following term.

-Students are eligible to work on-campus when changing levels (from UG to graduate student) if the student intends to register for the following term.

-Students may not engage in on-campus employment after the completion of study (graduation).



I, _____, have read the above information and
(print name)

acknowledge that I am responsible to limit my on-campus hours to 20 hours per week during the Fall and Spring semesters or I will be terminated for illegal employment. I am aware of potential consequences for working illegally in the U.S.

Signed: _____

ACU ID No: _____

Date: _____